

## SCHEMA: NEXTGENMD CAPSTONE PRACTICUM AND PROJECT DELIVERABLES

### MD-MPH 2027

MD/MPH Program | University of Miami, Miller School of Medicine

MD/MPH Timeline	Capstone Practicum/Project Deliverables and Due Dates
Phase 1: 1 <sup>st</sup> year medical school- <i>Fall Semester</i>	<p><b>Friday, September 29, 2023: Check-in with Advisor #1</b> You must have checked in with your capstone faculty advisor by this date to brainstorm research interests and potential community partners for your Capstone Program. Fill out the <i>Capstone Advising Form</i> and submit it through Blackboard.</p> <p><b>September 2023 - December 2023: Capstone Info Sessions</b> Attend community partner events and capstone information sessions hosted by the Capstone Coordinator and the Department of Public Health Sciences.</p> <p><b>Friday, December 8, 2023: Check-in with Advisor #2</b> You must have checked in with your advisor by this date and have identified a potential community partner for your Capstone Program. Brainstorm project ideas, and fill out the <i>Capstone Advising Form</i>, and submit it through Blackboard.</p>
Phase 1: 1 <sup>st</sup> year medical school- <i>Spring Semester</i>	<p><b>January 2024: Institutional Review Board (IRB) Session</b> Attend the Institutional Review Board info session to learn about the process, when you should seek IRB approval, and how to submit to the IRB to conduct your capstone project.</p> <p><b>Thursday, January 18, 2024 - Thursday, April 4, 2024</b> During your Research Method course (EPH 651), secure a community partner. Begin to bring your project ideas together to draft a Practicum Proposal and apply for award funding.</p> <p><b>Friday, April 12, 2024: Check-in with advisor #3</b> You must have checked in with your advisor by this date to share a draft of your Practicum Proposal. Fill out the <i>Capstone Advising Form</i> and submit it through Blackboard by April 12. Begin implementing suggestions from the Capstone Faculty Advisor and community partner to submit the proposal by the June 3 deadline.</p> <p><b>Monday, June 3, 2024</b> Signed Community Partner Agreement &amp; Competency Form, Practicum Proposal, and CITI certifications due to Capstone Coordinator through Blackboard.</p>

Phase 1: 1 <sup>st</sup> year medical school- <i>Summer of 2024</i>	<p><b>Monday, June 10, 2024 - Friday, August 2, 2024</b> Obtain practical field experience in a public health setting related to the capstone project area of interest. Develop a Capstone Project Proposal using evidence-based methodology to address public health issues.</p> <p><b>Friday, August 2, 2024</b> Practicum Write-up, Written products (2), Log of hours, Student Evaluation, and Community Partner Evaluation due to Capstone Coordinator through Blackboard.</p>
Phase 2: 2 <sup>nd</sup> year medical school- <i>Fall Semester</i>	<p><b>Friday, August 9, 2024</b> Capstone Project Proposal DRAFTS due to advisor.</p> <p><b>Friday, August 30, 2024</b> Final Capstone Project Proposal and Capstone Project Proposal and Competency Form due to Capstone Coordinator through Blackboard.</p>
Phase 2: 2 <sup>nd</sup> year medical school- <i>Spring &amp; Summer Semester</i>	Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.
Phase 2: 3 <sup>rd</sup> year Medical School- <i>Fall Semester</i>	<p><b>MONTHLY</b> Provide monthly capstone updates using the template provided.</p>
Phase 3: 3 <sup>rd</sup> year Medical School- <i>Spring and Summer Semester</i>	<p><b>MONTHLY:</b> Provide monthly capstone updates using the template provided.</p>
Phase 3: 4 <sup>th</sup> year Medical School- <i>Fall Semester</i>	<p><b>Friday, August 7, 2026:</b> Capstone Final Report DRAFT due to advisor.</p> <p><b>Friday, September 11, 2026</b> Final approved Capstone Project Report, Capstone Project Report Rubric, Student Evaluation, and Community Partner Evaluation submitted to Capstone Coordinator. <b>If this deadline is not met, the student will have a comment about the missed deadline included in the professionalism section of the MSPE that is released on October 1.</b></p> <p><b>Friday, September 25, 2026:</b> Complete the MD-MPH Capstone Database form, accessible through the link in Blackboard, with the required information about the Capstone Project.</p>
Phase 3: 4 <sup>th</sup> year Medical School- <i>Spring Semester</i>	<b>Course Complete</b>

**NOTE:** If Capstone deliverables are not submitted by the appropriate deadlines, MD/MPH program leadership including Dr. Shirin Shafazand and/or Dr. Alberto Caban-Martinez, will contact the student. If documents continue to be delinquent, a Formative Feedback Report will be submitted through the medical school Professionalism Advisory System.