**SCHEMA: NEXTGENMD CAPSTONE PRACTICUM AND PROJECT DELIVERABLES**

**MD-MPH 2027**

MD/MPH Program | University of Miami, Miller School of Medicine

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<th>MD/MPH Timeline</th>
<th>Capstone Practicum/Project Deliverables and Due Dates</th>
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<td><strong>Phase 1:</strong> 1&lt;sup&gt;st&lt;/sup&gt; year medical school - &lt;br&gt;<strong>Fall Semester</strong></td>
<td><strong>Friday, September 29, 2023: Check-in with Advisor #1</strong>&lt;br&gt;You must have checked in with your capstone faculty advisor by this date to brainstorm research interests and potential community partners for your Capstone Program. Fill out the <em>Capstone Advising Form</em> and submit it through Blackboard.</td>
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<td><strong>September 2023 - December 2023: Capstone Info Sessions</strong>&lt;br&gt;Attend community partner events and capstone information sessions hosted by the Capstone Coordinator and the Department of Public Health Sciences.</td>
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<td><strong>Friday, December 8, 2023: Check-in with Advisor #2</strong>&lt;br&gt;You must have checked in with your advisor by this date and have identified a potential community partner for your Capstone Program. Brainstorm project ideas, and fill out the <em>Capstone Advising Form</em>, and submit it through Blackboard.</td>
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<td><strong>Phase 1:</strong> 1&lt;sup&gt;st&lt;/sup&gt; year medical school - &lt;br&gt;<strong>Spring Semester</strong></td>
<td><strong>January 2024: Institutional Review Board (IRB) Session</strong>&lt;br&gt;Attend the Institutional Review Board info session to learn about the process, when you should seek IRB approval, and how to submit to the IRB to conduct your capstone project.</td>
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<td><strong>Thursday, January 18, 2024 - Thursday, April 4, 2024</strong>&lt;br&gt;During your Research Method course (EPH 651), secure a community partner. Begin to bring your project ideas together to draft a Practicum Proposal and apply for award funding.</td>
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<td><strong>Friday, April 12, 2024: Check-in with advisor #3</strong>&lt;br&gt;You must have checked in with your advisor by this date to share a draft of your Practicum Proposal. Fill out the <em>Capstone Advising Form</em> and submit it through Blackboard by April 12. Begin implementing suggestions from the Capstone Faculty Advisor and community partner to submit the proposal by the June 3 deadline.</td>
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<td><strong>Monday, June 3, 2024</strong>&lt;br&gt;Signed Community Partner Agreement &amp; Competency Form, Practicum Proposal, and CITI certifications due to Capstone Coordinator through Blackboard.</td>
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| Phase 1:  
| Summer of 2024 | **Monday, June 10, 2024 - Friday, August 5, 2024**  
|  | Obtain practical field experience in a public health setting related to the capstone project area of interest.  
|  | Develop a Capstone Project Proposal using evidence-based methodology to address public health issues.  
|  | **Friday, August 5, 2024**  
|  | Practicum Write-up, Written products (2), Log of hours, Student Evaluation, and Community Partner Evaluation due to Capstone Coordinator through Blackboard.  
| Phase 2:  
| 2nd year medical school - Fall Semester | **Friday, August 9, 2024**  
|  | Capstone Project Proposal DRAFTS due to advisor.  
|  | **Friday, September 20, 2024**  
|  | Final Capstone Project Proposal and Capstone Project Proposal and Competency Form due to Capstone Coordinator through Blackboard.  
| Phase 2:  
| 2nd year medical school - Spring & Summer Semester | Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.  
| Phase 2:  
| 3rd Year Medical School - Fall Semester | **MONTHLY**  
|  | Provide monthly capstone updates using the template provided.  
| Phase 3:  
| 3rd Year Medical School - Spring and Summer Semester | **MONTHLY:**  
|  | Provide monthly capstone updates using the template provided.  
| Phase 3:  
| 4th year Medical School - Fall Semester | **Friday, August 7, 2026:**  
|  | Capstone Final Report DRAFT due to advisor.  
|  | **Friday, September 11, 2026**  
|  | Final approved Capstone Project Report, Capstone Project Report Rubric, Student Evaluation, and Community Partner Evaluation submitted to Capstone Coordinator. **If this deadline is not met, the student will have a comment about the missed deadline included in the professionalism section of the MSPE that is released on October 1.**  
| Phase 3:  
| 4th year Medical School - Spring Semester | Course Complete  

**NOTE:** If Capstone deliverables are not submitted by the appropriate deadlines, MD/MPH program leadership including Dr. Shirin Shafazand and/or Dr. Alberto Caban-Martinez, will contact the student. If documents continue to be delinquent, a Professionalism Incident Report (P.I.R.) will be issued.