

## SCHEMA: NEXTGENMD CAPSTONE PRACTICUM AND PROJECT DELIVERABLES

### MD-MPH Class of 2028

MD/MPH Program | University of Miami, Miller School of Medicine

MD/MPH Timeline	Capstone Practicum/Project Deliverables and Due Dates
<p>Phase 1: 1<sup>st</sup> year medical school- <i>Fall Semester</i></p>	<p><b>July 5, 2024 – August 2, 2024: Public Health Partnership Series</b> Attend community partner events and Public Health Partnership Series hosted by the Capstone Coordinator and the Department of Public Health Sciences.</p> <p><b>Friday, August 30, 2024: Check-in with Advisor #1</b> You must have checked in with your capstone faculty advisor by this date to brainstorm research interests and potential community partners for your Capstone Program. Fill out the <i>Capstone Advising Form</i> and submit it through Blackboard.</p> <p><b>Friday, November 15, 2024: Check-in with Advisor #2</b> You must have checked in with your advisor by this date and have identified a potential community partner for your Capstone Program. Brainstorm project ideas, and fill out the <i>Capstone Advising Form</i>, and submit it through Blackboard.</p>
<p>Phase 1: 1<sup>st</sup> year medical school- <i>Spring Semester</i></p>	<p><b>January 2025: Institutional Review Board (IRB) Session</b> You will learn about the process, when you should seek IRB approval, and how to submit to the IRB to conduct your capstone project in the Research Method course.</p> <p><b>Thursday, January 09, 2025 - Thursday, March 27, 2025</b> During the Research Method course (EPH 651), you will secure a community partner. Begin to bring your project ideas together to draft a Practicum Proposal and apply for award funding.</p> <p><b>Friday, February 14, 2025: Check-in with Advisor #3</b> You must have checked in with your advisor by this date to share a draft of your Practicum Proposal. Fill out the <i>Capstone Advising Form</i> and submit it through.</p> <p><b>Friday, April 11, 2025: Check-in with Advisor #4</b> You must have checked in with your advisor by this date to share a revised draft of your Practicum Proposal. Fill out the Capstone Advising Form and submit it through Blackboard. Begin collecting signatures from the community partner and Capstone Faculty Advisor to submit the proposal by the May 2 deadline.</p> <p><b>Monday, May 2, 2025</b> Signed Community Partner Agreement &amp; Competency Form, Practicum Proposal, and CITI certifications due to Capstone Coordinator through Blackboard.</p>

Phase 1: <i>Summer of 2025</i>	<p><b>Monday, June 9, 2025 - Friday, August 1, 2025</b> Obtain practical field experience in a public health setting related to the capstone project area of interest. Develop a Capstone Project Proposal using evidence-based methodology to address public health issues.</p> <p><b>Friday, August 1, 2025</b> Practicum Write-up, Written products (2), Log of hours, Student Evaluation, and Community Partner Evaluation due to Capstone Coordinator through Blackboard.</p>
Phase 2: 2 <sup>nd</sup> year medical school- <i>Fall Semester</i>	<p><b>Friday, August 8, 2025</b> Capstone Project Proposal DRAFTS due to advisor.</p> <p><b>Friday, August 29, 2025</b> Final Capstone Project Proposal and Capstone Project Proposal and Competency Form due to Capstone Coordinator through Blackboard.</p> <p><i>Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</i></p>
Phase 2: 2 <sup>nd</sup> year medical school- <i>Spring &amp; Summer Semester</i>	<p><b>QUARTERLY</b> Provide quarterly capstone updates using the template provided.</p>
Phase 2: 3 <sup>rd</sup> Year Medical School- <i>Fall Semester</i>	<p><b>MONTHLY</b> Provide monthly capstone updates using the template provided.</p>
Phase 3: 3 <sup>rd</sup> Year Medical School- <i>Spring and Summer Semester</i>	<p><b>MONTHLY</b> Provide monthly capstone updates using the template provided.</p>
Phase 3: 4 <sup>th</sup> year Medical School- <i>Fall Semester</i>	<p><b>Friday, August 6, 2027</b> Capstone Final Report DRAFT due to advisor.</p> <p><b>Friday, September 10, 2027</b> Final approved Capstone Project Report, Capstone Project Report Rubric, Student Evaluation, and Community Partner Evaluation submitted to Capstone Coordinator. <b>If this deadline is not met, the student will have a comment about the missed deadline included in the professionalism section of the MSPE that is released on October 1.</b></p>
Phase 3: 4 <sup>th</sup> year Medical School- <i>Spring Semester</i>	<p><b>Course Complete</b></p>

**NOTE:** If Capstone deliverables are not submitted by the appropriate deadlines, MD/MPH program leadership including Dr. Shirin Shafazand and/or Dr. Alberto Caban-Martinez, will contact the student. If documents continue to be delinquent, a Formative Feedback Report will be submitted through the medical school Professionalism Advisory System.