

# SCHEMA: NEXTGENMD CAPSTONE PRACTICUM AND PROJECT DELIVERABLES

## MD-MPH 2029

MD/MPH Program | University of Miami, Miller School of Medicine

MD/MPH Timeline	Capstone Practicum/Project Deliverables and Due Dates
Phase 1: 1 <sup>st</sup> year medical school- <i>Fall Semester</i>	<p><b>June 30, 2025 – August 1, 2025: Public Health Partnership Series</b> Attend community partner events and Public Health Partnership Series hosted by the Capstone Coordinator and the Department of Public Health Sciences.</p> <p><b>Friday, August 29, 2025: Check-in with Advisor #1</b> You must have checked in with your capstone faculty advisor by this date to brainstorm research interests and potential community partners for your Capstone Program. Fill out the Capstone Advising Form and submit it through Blackboard.</p> <p><b>Friday, November 14, 2025: Check-in with Advisor #2</b> You must have checked in with your advisor by this date and have identified a potential community partner for your Capstone Program. Brainstorm project ideas, fill out the Capstone Advising Form, and submit it through Blackboard.</p>
Phase 1: 1 <sup>st</sup> year medical school- <i>Spring Semester</i>	<p><b>January 2026: Institutional Review Board (IRB) Session</b> You will learn about the process of when you should seek IRB approval, and how to submit to the IRB to conduct your capstone project in the Research Method course.</p> <p><b>Thursday, January 8, 2026 - Thursday, March 27, 2026</b> During the Research Method course (EPH 651), you will secure a community partner. Begin to bring your project ideas together to draft a Practicum Proposal and apply for award funding.</p> <p><b>Friday, February 13, 2026: Check-in with Advisor #3</b> You must have checked in with your advisor by this date to share a draft of your Practicum Proposal. Fill out the Capstone Advising Form and submit it through.</p> <p><b>Friday, April 10, 2026: Check-in with Advisor #4</b> You must have checked in with your advisor by this date to share a revised draft of your Practicum Proposal. Fill out the Capstone Advising Form and submit it through Blackboard. Begin collecting signatures from the community partner and Capstone Faculty Advisor to submit the proposal by the May 2 deadline.</p> <p><b>Friday, May 1, 2026</b> Signed Community Partner Agreement &amp; Competency Form, Practicum Proposal, and CITI certifications due to Capstone Coordinator through Blackboard.</p>

<p>Phase 1: 1<sup>st</sup> year medical school- <i>Summer of 2025</i></p>	<p><b>Monday, June 8, 2026 - Friday, July 31, 2026</b> Obtain practical field experience in a public health setting related to the capstone project area of interest. Develop a Capstone Project Proposal using evidence-based methodology to address public health issues.</p> <p><b>Friday, July 31, 2026</b> Practicum Write-up, Written products (2), Log of hours, Student Evaluation, and Community Partner Evaluation due to Capstone Coordinator through Blackboard.</p>
<p>Phase 2: 2<sup>nd</sup> year medical school- <i>Fall Semester</i></p>	<p><b>Friday, August 7, 2026</b> Capstone Project Proposal DRAFTS due to advisor.</p> <p><b>Friday, August 14, 2026</b> Complete the MD-MPH Capstone Database form, accessible through the link in Blackboard, with the required information about the Capstone Practicum.</p> <p><b>Friday, August 28, 2026</b> Final Capstone Project Proposal and Capstone Project Proposal and Competency Form due to Capstone Coordinator through Blackboard.</p> <p style="text-align: center;"><i>Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</i></p>
<p>Phase 2: 2<sup>nd</sup> year medical school- <i>Spring &amp; Summer Semester</i></p>	<p><b>QUARTERLY (January, April, and July)</b> Provide quarterly capstone updates using the template provided.</p>
<p>Phase 2: 3<sup>rd</sup> year Medical School- <i>Fall Semester</i></p>	<p><b>MONTHLY</b> Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</p>
<p>Phase 3: 3<sup>rd</sup> year Medical School- <i>Spring and Summer Semester</i></p>	<p><b>MONTHLY:</b> Continue working on the Capstone Project and communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</p>
<p>Phase 3: 4<sup>th</sup> year Medical School- <i>Fall Semester</i></p>	<p><b>Friday, August 4, 2028:</b> Capstone Final Report DRAFT due to advisor.</p> <p><b>Friday, September 15, 2028:</b> Final approved Capstone Project Report, Capstone Project Report Rubric, Student Evaluation, and Community Partner Evaluation submitted to Capstone Coordinator. <b>If this deadline is not met, the student will have a comment about the missed deadline included in the professionalism section of the MSPE that is released on October 1.</b></p> <p><b>Friday, September 29, 2028:</b> Complete the MD-MPH Capstone Database form, accessible through the link in Blackboard, with the required information about the Capstone Project.</p>
<p>Phase 3: 4<sup>th</sup> year Medical School- <i>Spring Semester</i></p>	<p><b>Course Complete</b></p>

NOTE: If Capstone deliverables are not submitted by the appropriate deadlines MD/MPH program leadership including Dr. Shirin Shafazand and/or Dr. Alberto Caban-Martinez, will contact the students. If documents continue to be delinquent, a Formative Feedback Report will be submitted through the medical school Professionalism Advisory System.