### SCHEMA: NEXTGENMD CAPSTONE PRACTICUM AND PROJECT DELIVERABLES- MD/MPH 2025
MD/MPH Program | University of Miami, Miller School of Medicine

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<tr>
<th>MD/MPH Timeline</th>
<th>Capstone Practicum/Project Deliverables and Due Dates</th>
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| Phase 1B: 1st year medical school- Fall Semester | **Thursday, September 30, 2021- Check-in with Advisor**  
You must have checked in with your capstone faculty advisor by this date to brainstorm research interest and potential community partners for your Capstone Program. Fill out the *Capstone Advising Form* and submit through Blackboard by Sept. 30. |
| | **September 2021-December 2021- Capstone Info Sessions**  
Attend community partner events and capstone information sessions hosted by the Capstone Coordinator and Department of Public Health Sciences.  
**Friday, December 10, 2021- Check-in with Advisor #2**  
You must have checked in with your advisor by this date and have identified a potential community partner for your Capstone Program. Brainstorm project ideas and fill out the *Capstone Advising Form* and submit through Blackboard by Dec. 10. |
| Phase 1C: 1\textsuperscript{st} year medical school - Spring Semester | **January 2022- Institutional Review Board (IRB) Session**  
Attend Institutional Review Board info session to learn about the process, when you should seek IRB approval, and how to submit to the IRB to conduct your capstone project.  

**Thursday, January 20, 2022- Thursday, April 7, 2022**  
During your Research Method course (EPH 651), secure a community partner. Begin to bring your project ideas together to draft a Practicum Proposal and apply for award funding.  

**Friday, April 15, 2022- Check-in with advisor #3**  
You must have checked in with your advisor by this date to share a draft of your Practicum Proposal. Fill out the *Capstone Advising Form* and submit through Blackboard by April 15. Begin implementing suggestions from Capstone Faculty Advisor and community partner to submit proposal by the June 3 deadline.  

**Friday, June 3, 2022- Signed Community Partner Agreement & Competency Form, Practicum Proposal, and CITI certifications due.** |
| --- | --- |
| Phase 1C: Summer of 2021 | **Monday, June 13, 2022- Friday, August 5, 2022**  
Obtain practical field experience in a public health setting related to capstone project area of interest. Develop a Capstone Project Proposal using evidence-based methodology to address public health issues.  

**Friday, August 5, 2022-**  
Practicum Write-up, second written product, and log of hours due. |
| Phase 2: 2\textsuperscript{nd} year medical school - Fall Semester | **Friday, August 12, 2022:** Capstone Project Proposal DRAFTS due to advisor.  

**Friday, September 23, 2022:** Final Capstone Project Proposal approved and signed by Capstone advisor due to Capstone Coordinator. |
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<tr>
<th>Phase 2: 2nd year medical school- Spring &amp; Summer Semester</th>
<th>Continue working on Capstone Project, communicate with the Capstone Coordinator and Capstone Advisor if any issues arise.</th>
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<tbody>
<tr>
<td>Phase 2: 3rd Year Medical School- Fall Semester</td>
<td>MONTHLY- Provide monthly capstone update using template provided.</td>
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<tr>
<td>Phase 3: 3rd Year Medical School- Spring and Summer Semester</td>
<td>MONTHLY- Provide monthly capstone update using template provided.</td>
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| Phase 3: 4th year Medical School- Fall Semester | **Friday, August 2, 2024:** Capstone Final Report DRAFT due to advisor.  
**Friday, September 13, 2024:** Final approved Capstone Project Report, Student Evaluation, and Community Partner Evaluation submitted to Capstone Coordinator. If this deadline is not met, the student will have a comment about the missed deadline included in the professionalism section of the MSPE that is released on October 1. |
| Phase 3: 4th year Medical School- Spring Semester | Course Complete |

**NOTE:** If Capstone deliverables are not submitted by the appropriate deadlines, MD/MPH program leadership including Dr. Shirin Shafazand and/or Dr. Alberto Caban-Martinez, will contact the student. If documents continue to be delinquent, a Professionalism Incident Report (P.I.R.) will be issued.