EPH 682 CAPSTONE PROJECT—FINAL REPORT (Format)

Section headings will vary depending on project approach selected. Double-spaced, 10-15 pages, not including references.

TITLE PAGE: State the (1) Student Name, (2) Project Title, (3) Community Partner Organization; (4) the semester or semesters the project was completed (months/year)

ABSTRACT: Summarize the report in 150 to 200 words. (submit online as well)

TABLE OF CONTENTS: List the starting page number for each section.

SUMMARY STATEMENT: Briefly describe the community partner agency/organization, and provide an overview statement of the purpose of the project and what the project addresses.

OBJECTIVES: Provide a list of project goals and objectives, specific aims and/or research questions to be addressed by the project.

BACKGROUND: Review of relevant literature describing previous work completed on the selected topic that led to the project undertaken. Effort should be made to place the project in a theoretical model.

METHODOLOGY AND PROJECT DESIGN: Include design, setting, participants, intervention (if appropriate), main outcome measures; rationale for chosen measures/design; population and sampling.

RESULTS: The product of the effort put forth in the culminating project should be articulated in detail.

RECOMMENDATIONS AND CONCLUSION: Detailed discussion of the results; strengths and limitations of the project should be discussed; further study or effort implied by the conclusions should be stated with explanation of supporting literature; dissemination of results—who is the most appropriate audience for the project.

COMPETENCY ATTAINMENT: Describe and evaluate the degree to which you have demonstrated mastery of selected program competencies (minimum of 3); provide specific examples of how these competencies were met; and describe any challenges you encountered with each selected competency, explain and reflect upon how you addressed these challenges.

REFERENCE LIST: List the references for all work cited throughout the document. Citation style and formatting should be consistent throughout the document.

APPENDICES: All documents such as manuals developed, promotion materials, IRB approval (if appropriate); tables, charts, graphs, timelines related to project.