



## Final Report Rubric for EPH 681– Capstone Project

Student Name: \_\_\_\_\_ Community Partner: \_\_\_\_\_

Advisor: \_\_\_\_\_

Capstone Final Report Draft (check) 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ other \_\_\_

Draft Submission Date: \_\_\_\_\_ Approval Date: \_\_\_\_\_

### Instructions for Students:

**Format:** The capstone project final report should be 10 – 15 pages, double-spaced (not including references or title page) in Microsoft Word.

**References:** References should follow APA, AMA, or another academic style. Reference list should be single-spaced and in alphabetical order. Include only the references cited in your paper.

| STANDARD  | EVALUATION  | ADVISOR'S COMMENTS |
|---|---|--------------------|
| <p><b><u>Background &amp; Literature Review</u></b></p> <ul style="list-style-type: none"> <li>• Background/rationale is clear and coherent</li> <li>• Subject matter is well researched and documented</li> <li>• Theoretical concepts are well defined and integrated</li> </ul>  | <input type="checkbox"/> Exceeds Expectations<br><input type="checkbox"/> Meets Expectations<br><input type="checkbox"/> Does Not Meet Expectations |                    |
| <p><b><u>Objectives</u></b></p> <ul style="list-style-type: none"> <li>• Objectives are well supported by current literature</li> <li>• Objectives are SMART (Specific, Measurable, Attainable, Relevant, Time-oriented)</li> </ul>   | <input type="checkbox"/> Exceeds Expectations<br><input type="checkbox"/> Meets Expectations<br><input type="checkbox"/> Does Not Meet Expectations |                    |
| <p><b><u>Methodology and Project Design</u></b></p> <ul style="list-style-type: none"> <li>• Presented clear, good analysis of the problem</li> <li>• Methods are clearly described</li> <li>• Analysis/Methods are aligned with Objectives</li> <li>• Variables, targets, measures are thoroughly discussed and align with expected outcomes</li> <li>• Implementation/Exploration is clearly discussed, along with expected outcomes</li> <li>• Student explained concept in own words</li> <li>• Human subjects IRB documentation and justification</li> </ul> | <input type="checkbox"/> Exceeds Expectations<br><input type="checkbox"/> Meets Expectations<br><input type="checkbox"/> Does Not Meet Expectations |                    |



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|--|---|--|
| <p><b>Results</b></p> <ul style="list-style-type: none"> <li>• Interpretations were clearly based on the review of literature</li> <li>• Findings are correctly documented and summarized</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceeds Expectations</li> <li><input type="checkbox"/> Meets Expectations</li> <li><input type="checkbox"/> Does Not Meet Expectations</li> </ul> |  |
| <p><b>Recommendations and Conclusion</b></p> <ul style="list-style-type: none"> <li>• Interpretation of findings is clearly discussed</li> <li>• Findings are clearly connected to Objectives</li> <li>• Short and long term implications are discussed adequately</li> <li>• Limitations are identified, suggestions for future research are documented</li> </ul>  | <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceeds Expectations</li> <li><input type="checkbox"/> Meets Expectations</li> <li><input type="checkbox"/> Does Not Meet Expectations</li> </ul> |  |
| <p><b>References</b></p> <ul style="list-style-type: none"> <li>• Sufficient references to justify your points</li> <li>• Included peer-reviewed, scientific references or referenced chapters from relevant books</li> <li>• Used referencing style correctly and consistently</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceeds Expectations</li> <li><input type="checkbox"/> Meets Expectations</li> <li><input type="checkbox"/> Does Not Meet Expectations</li> </ul> |  |
| <p><b>Content Structure</b></p> <ul style="list-style-type: none"> <li>• The writing is focused and well-organized, with effective use of leading sentences, transitions between sentences, and word choices</li> <li>• Errors in grammar, spelling, and punctuation are minimal, and they do not interfere with understanding</li> <li>• Paper is clearly organized using titles and subtitles that match the index</li> <li>• No errors or unsupported leaps in content</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceeds Expectations</li> <li><input type="checkbox"/> Meets Expectations</li> <li><input type="checkbox"/> Does Not Meet Expectations</li> </ul> |  |
| <p><b>Document Structure</b></p> <ul style="list-style-type: none"> <li>• Title page</li> <li>• Abstract</li> <li>• Table of Contents</li> <li>• Background and Literature Review</li> <li>• Objectives</li> <li>• Methodology and Project Design</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceeds Expectations</li> <li><input type="checkbox"/> Meets Expectations</li> <li><input type="checkbox"/> Does Not Meet Expectations</li> </ul> |  |



|   |   |  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• Results</li> <li>• Recommendations and Conclusion</li> <li>• Reference List</li> <li>• Appendices</li> </ul> |   |  |
| <p><b><u>Timeliness</u></b></p> <ul style="list-style-type: none"> <li>• Adhered to agreed timeline for report submission</li> </ul>                  | <ul style="list-style-type: none"> <li><input type="checkbox"/> Exceeds Expectations</li> <li><input type="checkbox"/> Meets Expectations</li> <li><input type="checkbox"/> Does Not Meet Expectations</li> </ul> |  |