Department of Public Health Sciences
CITI Requirement for Master's Students

All DPHS Master's students (MD/MPH, MPH, MSPH, MS PSCH, MS CH) students must show evidence of completion of the CITI course Protection of Human Research Subjects (i.e. CITI certification). Each student will need to upload the certificates of completion to Blackboard for their respective course (EPH 678, EPH 680, or EPH 698).

As public health practitioners you will more than likely participate in research at one time or another. Everyone involved in research at the University of Miami needs to complete a course in research ethics. While a student at UM, you may complete this course online via the *Collaborative Institutional Training Initiative* (**CITI**). We believe that the topics covered in the "Course in the Protection of Human Research Subject" are a beneficial adjunct to your current curriculum and will provide you with a strong research foundation.

INSTRUCTIONS:
- GO TO: www.citiprogram.org
- LOG IN: Proceed to Select **Log in via SSO**
- Scroll down and SELECT: **University of Miami/Jackson Health System Courses**
- You will be redirected to UM Single Sign-On (SSO): **Sign-in with your CaneID & Password**
- Create a new CITI Program Account *(if you do not already have one)*
- Under the **University of Miami/Jackson Health System Course** drop-down menu **CLICK**: "Add a course"
- SELECT the following courses:
    - Human subjects research (HSR) series *[Answer a series of questions] [REQUIRED]*
    - Conflict of Interest Course *[REQUIRED]*
    - Health Information Privacy and Security (IPS) series *[REQUIRED]*
    - Responsible Conduct of Research (RCR) series [Recommended ONLY for students who conduct research]
- SELECT **NO**, **I have NOT completed the Basic Course** in the Protection of Human Research Subjects in the past if this is your **first** time using the CITI program.
- SELECT **YES, I would like to take the Students in Research Course.**
- SELECT **YES, I conduct Social or Behavioral Research (Group 2)**
- **NOTE:** CITI will ask if you desire to take other courses. You can say no. The only required courses are the ones listed above.
- COMPLETE the required online modules *[The modules will take few hours to complete, but you can do it at your own pace]. You must obtain a grade of 80 or above.*
- OBTAIN a CITI completion report *[The certification report will show you what you've completed, date of completion and expiration, and grade].*
- Upload each CITI completion report to your Blackboard course site (EPH 678, EPH 680, or EPH 698) under Assignments.

    Contact the following individuals if you have any questions:
    - Megan Garber, MS at m.garber@med.miami.edu, for MPH, MSPH, and MS students
    - Valerie Leal, MPH at vleal@med.miami.edu, for MD/MPH students