Research is essential for the advancement of medicine and public health. As public health practitioners and researchers, you will more than likely participate in research at one time or another. Everyone involved in research at the University of Miami (UM) must complete a course in research ethics.

While a student at UM, you may complete this course online via the Collaborative Institutional Training Initiative (CITI). The Graduate Programs in Public Health in the Department of Public Health Sciences (DPHS) believes that the topics covered in the "Course in the Protection of Human Research Subjects" are a beneficial adjunct to your current curriculum and will provide you with a strong research foundation. In addition, this is something you will be required to have to participate in an innovative, school-based service-learning experience through one of your public health courses.

All master’s students (MPH and joint degrees, MSPH, MS-PSCH, MS-CH, MD/MPH) in the DPHS must show evidence of completion of the CITI course Protection of Human Research Subjects (i.e., CITI certification) PRIOR to enrolling in either:

- MPH Capstone courses: EPH 680, EPH 678, EPH 682; or
- MS Thesis courses: EPH 810

**INSTRUCTIONS:**

- **GO TO:** [www.citiprogram.org](http://www.citiprogram.org)
- **LOG IN:** Select “Log in Through My Organization” — See full list of SSO-enabled Organizations
- Scroll down and SELECT: [University of Miami/Jackson Health System Courses](http://www.citiprogram.org)
- You will be redirected to UM Single Sign-On: [Sign in with your CaneID & Password](http://www.citiprogram.org)
- Create a new CITI Program Account [if you don’t have one already]
- Under the [University of Miami/Jackson Health System Course](http://www.citiprogram.org) drop-down CLICK: [Add a course](http://www.citiprogram.org)
- SELECT all the following required courses:
  - Human Subjects Research (HSR) Series [Answer a series of questions]
  - Conflict of Interest Course
  - Health Information Privacy and Security (IPS) series
  - Responsible Conduct of Research (RCR) series
- If this is your first time using the CITI program:
  - SELECT: **NO, I have NOT completed the Basic Course** in the Protection of Human Research Subjects in the past;
  - SELECT: **Yes, I would like to take the Students in Research Course**;
  - SELECT: **Yes, I conduct Social or Behavioral research** [Group 2]
- **NOTE:** CITI will ask if you desire to take other courses. You can say no. The only required courses are the four listed above.
- Complete the required online modules. *The modules will take a few hours to complete, but you can do it at your own pace. You must obtain a grade of 80 or above.*
- **OBTAIN** a CITI completion report. *The certification report will show you what you have completed, dates of completion and expiration, and grade.*
- **NOTE:** You need to submit the CITI completion report, not the CITI certification. You must submit your CITI completion reports on Blackboard after you have enrolled in EPH 680, 678, 682 or EPH 810. **You will not receive a Satisfactory grade until your four CITI completion reports are all on Blackboard.**

Contact the following individuals if you have any questions:

- Katelyn McGuigan, kxm752@med.miami.edu, for MPH, MSPH, and MS students
- Vallerie Felix, vyf2@miami.edu, for MD/MPH students