



## CITI Requirement

### CITI certification is required prior to beginning the Capstone Practicum and Project.

All students must show evidence of completion of the CITI courses PRIOR to starting Capstone Program (Practicum and Project).

Research is essential for the advancement of medicine and public health. Among many things, it can provide us with important information about disease trends and risk factors, and outcomes of treatment or public health interventions.

As public health practitioners you will more than likely participate in research at one time or another. Everyone involved in research at the University of Miami must complete a course in research ethics. While a student at UM, you may complete this course online via the *Collaborative Institutional Training Initiative (CITI)*. We believe that the topics covered are a beneficial adjunct to your current curriculum and will provide you with a strong research foundation. In addition, this is something you will be required to have in order to participate in an innovative, school-based service-learning experience of your MPH courses.

#### INTRUCTIONS:

- GO TO: [www.citiprogram.org](http://www.citiprogram.org)
- LOG IN: Proceed to Select **Log in via SSO**
- Scroll down and SELECT: **University of Miami/Jackson Health System Courses**
- You will be redirected to UM Single Sign-On: **Sign in with your CaneID & Password**
- Create a new CITI Program Account *[if you don't have one already]*
- Under the **University of Miami/Jackson Health System Course** drop-down CLICK: **Add a course**
- SELECT the following courses:
  - Human subjects research (HSR) series [Answer a series of questions]
  - Conflict of Interest Course
  - Health Information Privacy and Security (IPS) series
  - Responsible Conduct of Research (RCR) series
- SELECT **NO, I have NOT completed the Basic Course** in the Protection of Human Research Subjects in the past, IF this is your first time using the CITI program.
- SELECT **Yes, I would like to take the Students in Research Course.**
- SELECT **Yes, I conduct Social or Behavioral research [Group 2]**
- **NOTE:** CITI will ask if you desire to take other courses. You can say no. The only required courses are the ones listed above.
- COMPLETE the required online modules [The modules will take few hours to complete but can be done at your own pace]. You must obtain a grade of 80 or above.
- OBTAIN a CITI completion report [The certification report will show you what you have completed, dates of completion and expiration, and grade].
  - NOTE: You need to submit the CITI completion report, not the CITI certification.
- You need to submit your CITI completion reports on Blackboard after you have enrolled in EPH 678. You will not receive a Satisfactory grade until your CITI completion reports are all in Blackboard.
- For questions, please contact Renita Revere [rxr913@med.miami.edu](mailto:rxr913@med.miami.edu).