



PRACTICUM PROPOSAL (Format)

FORMAT:

- 1-2 pages, double spaced, size 12 font
- Follow the outline below. You may create your own Word document.
- Make sure you obtain name/signature/date from both your advisor and your preceptor.

INTRODUCTION:

- Brief overview of the public health topic you will be working on. Please include:
 - Public health significance: Introduction of the problem and its significance (why it is important, relevance, incidence, prevalence, consequences), proposed scope of your involvement, etc.
 - Brief summary of literature review on the issue: Include references in the proposal (see below).
 - How this issue relates to your public health interest and professional development.
- Brief description of the Community Partner organization and its specific programs or departments with whom you will be working. Rather than simply copying and pasting from organizational websites, tailor your summary to what is most relevant to your project.

OBJECTIVES & ACTIVITIES:

Consider using the SMART Goals guideline to create your objectives (see page 21).

- Objective 1: State general objective (e.g., I will understand the organization's fiscal needs).
 - List all activities that relate to objective 1. Use action verbs to list activities (e.g., I will review annual budgets and accounting reports; I will interview the CFO and others in financial roles).
- Objective 2: State general objective
 - List all activities that relate to objective 2

CAPSTONE PRACTICUM COMPETENCIES

Student Instructions: Select at least 5 competencies you will attain through your capstone Practicum on the Competency Form. Be sure to follow the instructions above the list of competencies.

SECOND PRACTICUM DELIVERABLE

Identify a written product in addition to your final Practicum Write-Up that you will submit to your community partner and faculty advisor at the end of your Practicum to show the attainment of the chosen competencies.

Examples include:

- PowerPoint presentation
- Data analysis results or output
- Link to a website or video you designed
- Survey or data collection tool
- Fact sheet or infographic
- Brochure
- PDF file of a poster
- Standard operating procedures document
- Literature review if requested by community partner
- Key informant interview if requested by community partner

ADDITIONAL INFORMATION

If applicable, include a brief description of ideas for your Capstone Project and how the Practicum may inform that work.

REFERENCES

Include at least 3 references that you used for your introduction using proper citation. These should be scholarly references rather than websites or blogs/posts. Search literature using PubMed and Science Citation Index.